

Guidelines for Abstract submission

Important information and conditions

1. Abstracts are required for all oral presentations and posters.
The presenting author does not have to be the first author (if not the first author please indicate who is presenting the paper).
2. The presenting author must register as an active participant at the conference.
3. FEND reserves the right to not publish any abstracts that are not followed by a participant registration at the latest 14 days after notification on of acceptance.
4. Abstracts will be published in the abstract book for the conference, and at on the conference web site.
By submitting an abstract you consent to giving FEND permission to publish your abstract.
5. If you wish to withdraw an abstract, please contact Chairman of the FEND Abstract committee in writing, and await confirmation of your withdrawal. It is only possible to withdraw an abstract until within 14 days after notification on of acceptance.

Contents of your abstract

1. The abstract word limit is max 350 words including title. The Chairman of the FEND Abstract committee reserves the right to edit abstracts that exceed the word limit.
2. The title should be as brief as possible but it should indicate clearly the nature of the study. Write the abstract title in CAPITAL LETTERS.
3. The abstract must include the following:
 - Author family name(s) and initials. If any of the authors are not nurses, the name should be followed by their title.
 - Your hospital/institution, town, country should be stated after names.
 - The abstract text must contain headings of Background, Aim, Method, Results, Conclusion.
 - Background: Rationale for the study
 - Aim: Clearly state the purpose of the abstract
 - Methods: Describe your selection of observations or experimental subjects clearly
 - Results: Present your results in a logical sequence in text, table and illustrations. Results should be relevant with study aim and express the research questions.
 - Conclusion: Emphasize new and important aspects of the study.
4. All abbreviations must be defined in first use.
5. Statements such as “results will be discussed” or “data will be presented” cannot be accepted. Study should be completed when it is abstracted.
6. Use of brand names: For all references to products or companies, generic names must be used. Papers containing brand names/company names in the abstract text may be rejected for this reason only.
7. Abstracts should be written and sent electronically in abstract form in Word (.doc) format.

Reviewing

1. The scientific committee will review the abstract anonymously.
2. Notification of acceptance or rejection of the abstract will be sent to all submitting authors two months prior to the conference.
3. Awards & Poster prizes
These awards are designed to reward the considerable work that goes into preparing a poster for presentation at the conference. To be eligible for consideration you must have a paper accepted for poster presentation at the FEND conference. A panel of judges will attend the poster sessions and authors are strongly encouraged to be present at these sessions in order to answer questions concerning their work.
The value of FEND Award is a free registration to next year’s conference
The value of DESG Award is to be announced.
Your accepted poster will automatically be considered for these awards, provided that it has not previously been presented elsewhere.